Airline pre-approval request email

Subject: Request for written approval – lithium battery device (self-balancing board), flight [NUMBER] on [DATE]

Hello,

I am booked on [AIRLINE] flight(s) [FLIGHT NUMBERS], [FROM] !’ [TO], departing [DATE]. I would like written confirmation of whether I may travel with the following device, and under what conditions:

• Device: [Board model, e.g. Onewheel Pint]
• Serial number: [SERIAL]
• Battery energy: [XXX] Wh (per rail label / manufacturer spec sheet, attached)
• Chemistry: Lithium-ion
• Cell count: [N]
• Intended placement: [carry-on / checked / battery removed]

Please reply in writing with: (1) whether this device is permitted, (2) required packaging/state of charge, (3) the policy reference. I understand approval is for the operating carrier on each flight leg; please confirm for all legs and for the return flight.

Attached: spec sheet, battery label photo.

Thank you,
[NAME] · [PHONE] · [BOOKING REFERENCE]

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